



SOS Home Downsize & Estate Services

Downsizing Made Simple

Downsizing can be completely overwhelming. So much so, that some people end up not doing it and continue to live in a home that no longer fits them and their needs. This can be not only a financial burden but also a physical risk and bring health challenges. At SOS Home, we are here to take the stress out of the process. We have proven systems and processes to guide our clients and make downsizing simple!

We do as little or as much of the process as you would like us to — you are the boss. Each phase of the project will be customized for your specific needs and situation. Below is an example of what a project could look like:

- **Phase 1: The Consultation** — To develop a plan and timeline for the project.
 - During this appointment, we will review our process with you, tour your home and determine what services you need so we can create a plan and timeline.
 - We will take photos for reference and get measurements of the rooms.
 - We will spend some time answering your questions and making sure we are a good fit for you.
 - This appointment is complimentary and will take up to 2 hours.
 - We ask to meet with all the decision-makers at this appointment so everyone can ask questions and hear the process directly.

Phase 2: The Proposal and Agreement — Following the consultation, we will send you a proposal and an agreement to move forward together.

- We will create a plan for your project with a budget and timeline determined from our initial consultation.
- The proposal and agreement will itemize the services being recommended as well as the fees, timelines, and process to complete the project.

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- We will require the signed agreement to be returned with a down payment to put your project onto our calendar.
- Once we have these things in place, you will be assigned a project manager for your project. Your project manager will supervise your project from beginning to end.

Phase 3: The Work Starts

- Depending on what service(s) you need, we will send the appropriate team members to work with you or take care of details for you.
- Determine what furniture will fit in the new home through **custom space planning and scale drawings.**
- Help with the sort and purge process and get things dispersed according to the plan (keep, sell, donate, toss)
- Help find a moving company
- Supervise packing
- Sell items in our off-site warehouse location for you
- Haul things to donation for you
- Line up a dumpster or junk hauler as needed
- Line up and supervise trades for any updates or repairs needed

Phase 4: The Move and New Home Set-Up

(The order of phases 4 & 5 will be determined by your project)

- Supervise the load and unload
- Direct movers to place furniture according to the custom space plan
- Help with unpacking and getting items put away
- Hang art and place decor



Phase 5: Stage, List, Sell

- Once you have moved out, we can finish emptying the house and get things taken to be sold, donated and have the trash hauled away.
- We will get the house cleaned to market-ready condition by our team of cleaners.
- Additional cleaning can be lined up if needed, such as carpets and exterior windows.
- Any updates or repairs that were not completed during the work phase can be completed now
- House gets staged (if you do not move out before list, we will stage with your things before listing)
- Photos taken and edited
- House gets listed
- Sold!

Pricing Structure

All projects are unique and pricing is based on the services needed, the time required, and the speed at which decisions can be made by the client.

Some services are billed hourly while others are a flat fee. We create an estimate of what we believe it will take to complete your project, however, several factors are out of our control so pricing is subject to change.

We look forward to working with you and helping you move on to your next chapter!